## **EHCA Website Privacy Policy**

# 1. Purpose of the Privacy Policy

Erie Homes for Children & Adults, Inc. ("EHCA") respects the privacy of all visitors to our website, and this Privacy Policy (the "Policy") has been created to demonstrate that commitment. In order to enhance the services that we provide, we may use some types of information provided to us by our website visitors. This Policy describes what individually identifiable information may be collected when someone visits our website, how we may use that information, and what measures we take to protect that information.

By viewing and/or using our website, you acknowledge that you have accepted the terms of the Policy. Please read the Policy to assure that you understand its contents. If you do not accept these terms, do not visit our website.

### 2. The Information We Collect and How It Is Used

EHCA may collect and store various types of information about you when you visit our website, make a donation, sign-up for our newsletter, or request information from EHCA. This information may be personally identifiable information, such as your name, address, email address, telephone number, and financial information, such as your credit card number, the name of your credit card, the expiration date, and the security code. We may use this information to process transactions with you, answer inquiries made by you, and otherwise communicate with you. If you used the website to sign-up for our e-mail or mailing list and at any point you wish to stop receiving communications from us, please contact EHCA: http://ehca.org/contact-us/.

EHCA will not disclosure your personally identifiable information to any third parties unless you expressly authorize us to do so for purposes such as verifying any of the personal information you submitted when you make a donation or processing the donation through PayPal.

EHCA may collect technical information about your computer and browser and a record of the web pages that you visit while on our website. EHCA may also collect anonymous data such as the volume of traffic on our website, and the domain name site of website guests. This information is collected to track trends and habits of our website guests in general and for administrative or research purposes. This information may be used by EHCA to gather information about the time spent on our website and to help us better understand our website visitors, so that we may provide better services through our website and make your experience at our website faster and more convenient.

EHCA may disclose your personally identifiable information as required or permitted by law in order to comply with a subpoena, court order, legal proceeding, or governmental request, including in cooperation with any law enforcement investigation. This information may also be used by EHCA in order to pursue or defend legal claims.

# 3. Security

EHCA provides its donors with a secure experience when making a donation via our website. Donations are made via PayPal, which uses Secure Sockets Layer (SSL) protocol, one of the most advanced encryption technologies that safeguards your personal information and privacy.

In the event that we believe that any personally identifiable information has been improperly accessed or disclosed, we will notify you, if appropriate and as soon as practicable under the circumstances.

#### 4. Links to Other Websites

Our website may contain links to other websites, which are owned and operated by third parties. The Policy does not apply to any site which is not owned or operated by EHCA, even though you may access such site by clicking on a link at our website. You should consult the privacy policy of those sites before providing any personally identifiable information.

# 5. Children's Guidelines

EHCA does not knowingly collect, store, or distribute personally identifiable information about children under the age of thirteen. If we become aware that we have inadvertently received personally identifiable information from a user under the age of thirteen, we will delete such information from our records.

# 6. Changes in Our Privacy Policy

EHCA reserves the right to make changes to the Policy at any time, for any reason, and at its sole discretion. Your continued use of our website after such changes are posted will constitute your acceptance of the amended Policy. For this reason, EHCA encourages you to review the Policy any time you use our website. If you do not agree with the changes, do not use our website. The Policy was last updated on **INSERT DATE.** 

### 7. Questions

If you have any questions regarding this privacy statement, please contact us: Erie Homes for Children & Adults, Inc.

226 East 27<sup>th</sup> Street

Erie, Pa 16504

Phone: 814-454-1534 Fax: 814-452-6723

E-mail: **INSERT E-MAIL ADDRESS**